



Ref.No.MBU/Exam/2022/३००३

Dated: 16/06/2022

## NOTICE FOR ONLINE EXAMINATION, JUNE 2022

It is for the information of all the students of Manav Bharti University, that **Even Semester Examination, June-2022** (Online MCQ based test) will be held from **22<sup>nd</sup> June 2022** onwards. It is compulsory for all the students to attempt the exam. In case of absent, students will be responsible for non-processing of the result as per the scheme of the Examination.

### **Online Exam steps/instructions**

1. Online Exam will be conducted for all Even semester students on MCQ based method.
2. The duration of Exam will be **1 Hour** and there will be no negative marking in the exam.
3. **Question paper for even semester exam June, 2022 is divided into two levels.**
  - (a) **In level one there will be 25 questions and time limit for level one will be forty (40) minutes.**
  - (b) **In level two there will be 25 questions and time limit for level two will be Twenty (20) minutes.**
4. **Level two of exam will start after the completion of level one i.e after 40 minutes, Students are directed not to submit their Exam before 60 minutes.**
5. There will be four choices for each question. Students have to choose only one of the four choices as their answer.
6. Students can give their exams on Computer/Laptop/Android/ios(Mobile) devices with camera. Preferable browser is Google chrome(Updated Version).
7. Students who are using android phone should download the app (**Manav Bharti trigrexam**) from play store and others need to login by click on the link (<http://mbuexam.onlinetestpanel.com>).
8. Students need to login by entering user id and password that will be your contact number and **date of birth** (DDMMYYYY) respectively as mentioned by the student

on the examination form. for e.g. date of birth of any student is 21<sup>st</sup> december 1993, so his/her password will be (21121993).

9. Read instruction carefully before the exam , tick ONE correct option from A,B,C,D, and click on **NEXT** and after the completion of Exam click on **SUBMIT AND FINISH**.

**10. All of your activity will be recorded during exam time through camera.**

11. Any student who will try to search answers from internet or using any cheating method during Exams will be directly caught and blocked by the server/Administrator and he/she will not be able to appear again.

12. If any student will switch the browser during exam his/her browser switching details will be recorded by the administrator and the exam of that student will not be considered.

13. Students who will appear via mobile devices in exams, they have to change their display setting before login i.e. **Setting>Auto Screen Off Time>More than Five Minutes Or Display time>more than five minutes**. Students who do not change their Screen time, their Exam will be locked and they will not be able to appear again, So all students are hereby required to change it before starting of the Exam.

14. While giving Exams, Students are directed not to do any other operation(attending call etc.) on thier phones, If they do so, then Student's id will be blocked by the server/administrator and he/she will not be able to appear again.

15. Students are directed to submit their **Exam after 60 minutes** after login. Exam will automatically get submitted if the duration of the Exam is over.

16. In case of any problem in the questions in online exams, Students must submit written application to their concerned teacher/HOD after the Exam(Same day).

17. Students can contact to their concerned department (as mentioned below) regarding their queries related to online examination between 10:00 am to 4:00 pm.

Department contact details:-

S/N	Department	Contact Number
1	Pharmacy	8278758257
2	Management	8219909435
3	Humanities Education and Sciences	7018082149

4	Law	8091704668
5	Computer Applications	7018509970
6	Engineering	7988488803
7	Exam Coordinator	8091732108

18. Login timing of Exam for Morning session is **10:00am to 12:00pm** and Evening session is **02:00pm to 04:00pm**.

**Note:** It is compulsory to clear all pending dues, and submission of pending assignments. Those who fail to comply, will be responsible for such consequences. In case of any doubt, contact your concerned department.



**Controller of Examinations**