



# MANAV BHARTI UNIVERSITY

(Estd. by Act No. 22 of 2009 of State Legislature of HP as State Private University and notified under section 2(f) & 22 of the UGC Act, 1956 vide F.No. 8-6/2010(CPP-I/PU) dated 03/03/2010 by UGC Govt. of India)

No.MBU/A.C./ 13/

Dated: 20.05.2013

All the Members of the Academic Council,  
Manav Bharti University, Solan


Dear Sir/Madam,

Please find herewith a copy of the minutes of the meeting of the Academic Council held on Wednesday the 15<sup>th</sup> May, 2013 at 12:00 noon in the Conference Hall adjoining to the office of the Vice-Chancellor. Discrepancy, if any, may kindly be brought to the notice of the undersigned within a week of the issue of this letter. The annexure which were circulated with the agenda are not being circulated with the minutes.

With regards,

Yours sincerely,

  
REGISTRAR

Endst.No.MBU/AC/13/  dated: 20.05.2013

Copy of the above is forwarded to the following for information & necessary action:

1. All the members of the Academic Council
2. Controller/Deputy Controller of Examinations
3. Chancellor of the University.
4. Chairman, Sponsoring Body (MBCT)

# MANAV BHARTI UNIVERSITY, SOLAN

(Established vide HP Govt. University Act No.22 of 2009)

Dated: 15.05.2013

Minutes of the meeting of the Academic Council of Manav Bharti University held on Wednesday the 15<sup>th</sup> May, 2013 at 12:00 noon in the Conference Hall adjoining to the office of the Vice-Chancellor.

## MEMBERS PRESENT

1. Prof. Om Prakash, (In Chair)  
Vice-Chancellor
2. Prof.H.M. Khurana,  
Dean, Faculty of Engineering & Technology and DAA
3. Dr.Shoeb Khan,  
Dean, Faculty of Law
4. Dr.Anjana Attri,  
Dean, Faculty of Commerce & Management
5. Dr.Vikas Sen,  
Dean, Cooperative Studies & Placement
6. Dr. Ashok Babu Verma,  
Controller of Examinations
7. Dr. Bharat Prashar  
Head, Department of Pharmacy
8. Mr.S.S. Chandel,  
Head, Department of Engineering
9. Dr.Praveen Sharma,  
Head, Department of Computer Science & Applications
10. Dr. Gaurav Aggarwal,  
Head, Department of Bio-technology
11. Dr.Rakesh Kumar,  
Registrar, Member Secretary

- I. Considered the minutes of the meeting of the Academic Council held on 04.02.2013

RESOLVED THAT THE MINUTES OF THE MEETING OF THE ACADEMIC COUNCIL HELD ON 04.02.2013 BE APPROVED.

- II. Considered the co-option of a member on the Academic Council under clause "21 Constitution of the Academic Council (b) other members of the MBU Statute-2010" **(not being the employee of the University) for his special knowledge** against the seat of Dr. Swaran Arora, who has completed the present term on 25.04.2013.

RESOLVED THAT DR. SWARAN ARORA, H.No.320, Old Housing Board, Sector-13, Karnal BE RENOMINATED IN THE ACADEMIC COUNCIL FOR 2<sup>nd</sup> TERM FOR A PERIOD OF TWO YEARS FROM 25.04.2013 TO 24.04.2015.

- III. Considered the proposal of introducing the scholarships to the meritorious students for admission in this University for the academic session 2013-14.

RESOLVED THAT THESE SCHOLARSHIPS BE INTRODUCED FROM THE ACADEMIC SESSION 2013-14 AND THIS SCHOLARSHIP/FREE-SHIP WILL BE KNOWN AS "MANAV BHARTI UNIVERSITY MERIT BASED SCHOLARSHIP" THE SCHOLARSHIP SHOULD BE GIVEN AS PER DETAILS GIVEN BELOW:

Establishment of Scholarships in Manav Bharti University, Solan w.e.f. 2013-14

1. Name of Scholarship: **MANAV BHARTI UNIVERSITY MERIT BASED SCHOLARSHIP**

S.No.	Eligibility for grant of Scholarship	Value of the Scholarship/Free ship
01	Admission with 75% or more marks in the qualifying Examination	30% of the Tuition fee
02	Admission with 65% -74.99% marks in the qualifying Examination	20% of the Tuition fee
03	Admission with 60% -64.99% marks in the qualifying Examination	10% of the Tuition fee

2. **Other Terms & Conditions:**

- i) The Scholarship shall be available on the basis of marks obtained in the qualifying examination.
- ii) There will be no bar of family income etc.
- iii) The candidate should have passed the qualifying examination in 1<sup>st</sup> attempt only.
- iv) At the beginning, the scholarship shall be awarded to 1<sup>st</sup> and 3<sup>rd</sup> (Lateral Entry) Semester students.
- v) In case student is selected for some other scholarship/free-ship from any source, then he/she can choose only one scholarship of his/her choice.
- vi) **Renewal of Scholarship:**

The scholarship shall be renewed for the next semester with same value on the basis of academic progress of the student i.e. Maintenance of same Academic standard which

includes Marks Obtained in the same category as in point 1, Good Character , 75% or more attendance in the classes etc. failing which the scholarship shall be withdrawn for future.

4. **Payment of Scholarship:**

i) The scholarship shall be paid/adjusted at the time of admission with the tuition fee.

ii) Renewed scholarship shall be paid/adjusted after the declaration of 1<sup>st</sup>/3<sup>rd</sup> (Lateral Entry) Semester result, if the candidate(s) obtains the same score in the examination as above in point 1.

IV. i) Considered the proceedings of the following meetings of the Board of Studies in different subjects as given below:

S. No.	Faculty/Course	Dates of the meetings	Remarks
01	Engineering & Technology	22.04.2013	No change in the syllabus
02.	Science/Life Science	23.04.2013	-do-
03.	Pharmaceutical/Ayurvedic Sciences	24.04.2013	The Board is considering the syllabus on HPU pattern
04.	Law	25.04.2013	No Change
05.	Computer Science & Applications	25.04.2013	No change
06.	Commerce, Management and Fire & Safety Management	26.04.2013	No change

RESOLVED THAT THE RECOMMENDATIONS OF THE ABOVE BOARD OF STUDIES BE APPROVED. THE ACADEMIC COUNCIL ALSO NOTED THE RECOMMENDATIONS OF THE BOARD OF STUDIES TO INCORPORATE THE SUGGESTIONS MADE BY THE NATIONAL INTEGRATION COUNCIL (NIC) VIDE D.O. NO. 14-7/2009 (CPP-II) DATED 16.01.2013 REGARDING INTRODUCTION OF CYBER SECURITY/INFORMATION SECURITY AS A SUBJECT AS AN OPTIONAL PAPER ON DISASTER MANAGEMENT AT UG LEVEL.

ii) **Ordinance/Scheme of Examination and Course contents for New Courses:**

The Academic Council also considered the matter of starting of B.A.,B.Com, M.A. & M.Com courses from the Academic Session 2013-14, it was resolved that Ordinance/Scheme of Examination and Course contents of H.P. University, Shimla be adopted.

- iii) As regards with the Ordinance, Scheme of Examination & Course contents of subject/course not being run at H.P. University such as M.A. (Education)/ BBA etc., it was resolved that neighbouring Universities (Kurukshetra/Punjab/Patiala etc.) may be contacted for the same.

- V. Considered the letter No.1-7/2011(CPP-II) dated 25.04.2013 received from the UGC regarding compliance of guidelines for conducting written examination for persons with disabilities issued by the Ministry of Social Justice & Empowerment, New Delhi.

RESOLVED THAT MANAV BHARTI UNIVERSITY HAS ALREADY IMPLEMENTED THESE INSTRUCTIONS.

- VI. To consider letter No.1-7/2011(CPP-II) dated 25.04.2013 received from UGC regarding promotion of NSS in Universities & Colleges.

RESOLVED THAT NSS BE RECOGNIZED AS A CO-CURRICULAR ACTIVITY UNDER THE CREDIT BASED SEMESTER SCHEME FOR BOTH UNDER GRADUATE AND POST GRADUATE PROGRAMMES AND **WEIGHTAGE OF 5 MARKS** BE GIVEN TO SUCH CANDIDATES IN ADMISSIONS AT UNDERGRADUATE & POST-GRADUATE LEVEL AND ALSO **WEIGHTAGE OF 5% BE GIVEN IN ATTENDANCE.**

- VII. Under any other item(s), the Academic Council considered the following:

- a) Constitution of a committee to prevent any incident relating to misbehavior/ragging etc. during the academic session 2013-14.

TO CHECK & CURB ANY TYPE OF INCIDENT(S) WHICH MAY RELATES TO RAGGING, THE ACADEMIC COUNCIL CONSTITUTED AN ANTI- RAGGING COMMITTEE CONSISTING OF THE FOLLOWING MEMBERS. THE ACADEMIC COUNCIL ALSO REQUESTED THE REGISTRAR & THE VICE-CHANCELLOR THAT INSTRUCTIONS RECEIVED FROM THE UGC/OTHER BODIES REGARDING CURBING THE MENACE OF RAGGING MAY BE ADHERED TO.

**Nodal Person (Anti ragging Committee) :** Prof. H. M. Khurana, 09625930425

**University contact Nos:** 01792-268279(fax), 268385-86, Mob. 8265010050-51, 52, 53, 54 & 55.

Sr.No	Name of the Member	Mob. Number	E.mail I.d.
01.	Prof.H.M. Khurana	09625930425	khuranahm@yahoo.co.in
02.	Dr.Ashok Babu Verma	0916901211	manavbhartiuniversity@gmail.com
03.	Dr. Akhilesh Ranaut	09805443999	akhileshranaut9182@gmail.com
04.	Dr. Bharat Prashar	09736643438	bharat.research@gmail.com

- iii) As regards with the Ordinance, Scheme of Examination & Course contents of subject/course not being run at H.P. University such as M.A. (Education)/ BBA etc., it was resolved that neighbouring Universities (Kurukshetra/Punjab/Patiala etc.) may be contacted for the same.

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Sr.No	Name of the Member	Mob. Number	E.mail I.d.
01.	Prof.H.M. Khurana	09625930425	khuranahm@yahoo.co.in
02.	Dr.Ashok Babu Verma	0916901211	manavbhartiuniversity@gmail.com
03.	Dr. Akhilesh Ranaut	09805443999	akhileshranaut9182@gmail.com
04.	Dr. Bharat Prashar	09736643438	bharat.research@gmail.com

05.	Dr. Nisha Sharma	09805463067	nisha_7866@rediffmail.com
06.	Ms.Rama Sharma	09418246110	rama83_icon31@rediffmail.com
07.	Ms.Shalini Sharma	09805659280	shalinis503@gmail.com
08.	Dr.Vikas Sen	08894398068	Vikassen-elex@yahoo.com
09.	Dr.Gaurav Aggarwal	09805665433	Agaurav7@gmail.com
10.	Ms. Nisha Thakur	09418383116	thakurnisha71@gmail.com

FURTHER, IT WAS ALSO RESOLVED THAT COMMITTEES MAY ALSO BE CONSTITUTED AT DEPARTMENT LEVEL. REGISTRAR WILL ISSUE NECESSARY INSTRUCTIONS TO THE HEADS OF ALL THE UTD'S FOR PROPER FUNCTIONING OF THE COMMITTEES.

b) Constitution of Proctorial board for maintenance of discipline on the campus.

THE ACADEMIC COUNCIL CONSTITUTED THE PROCTORIAL BOARD OF THE FOLLOWING MEMBERS TO CONSIDER THE COMPLAINTS OF ANY TYPE OF INDISCIPLINE ON THE CAMPUS:

1. Mr.S.S. Chandel (Convener)
2. Dr. Ashok Babau Verma
3. Dr. Bharat Prashar
4. Dr.Shalini Sharma
5. Ms. Rama Sharma
6. Ms. Roshna Devi

c) CONSTITUTION OF A COMMITTEE TO ATTEND THE COMPLAINTS OF SEXUAL HARASSMENT AGAINST WOMEN AND DISCRIMINATION AGAINST DALIT STUDENTS AND CONSTITUTED THE COMMITTEE CONSISTING OF THE FOLLOWING MEMBERS:

1. Dr. Chanderkanta (Convener)
2. Dr. Praveen Sharma
3. Ms. Madhu Chauhan
4. Dr. Anjana Sen
5. Ms. Amrita Kainth
6. Dr.K.K. Prashar



REGISTRAR